

# Fleet Parish Council

Meeting – Monday 19<sup>th</sup> June 2023

The meeting of Fleet Parish Council was held at the Community Hall, Hargate Close, Fleet Hargate on Monday 19<sup>th</sup> June 2023 which was attended by four members of the public and the following Councillors: Paul Barnes (Chair), Geoff Donley, Evelyn Penney, Eddie McNally, Kevin Smith, Geraldine Scholes, Chas Penney, Samantha Favell & the Clerk.

**Public Forum** – A public forum was opened for any parishioners attending to raise any matters:  
Nothing was raised from the public

There were no reports from the Police or elected members of Lincolnshire County Council. South Holland District Cllr Barnes reported there is good feedback from the SHDC planning committee. But, advised Fleet Parish Council to have plans and supporting documentation ready, should we wish to apply for 106 funding that is available. It was agreed by all that Cllr Donley would lead this. He also confirmed that a third party company has now been appointed to deal with Shared Prosperity applications. We have received a confirmation that we should hear the outcome of our application within the next 4-6 weeks.

**23.06.19 Apologies for Absence** and reasons given – None received

**23.06.20 To receive applications for the office of Parish Councillor and to Co-opt a candidate to fill the** existing vacancy – Following the elections and the co-option during the May meeting, one vacancy remained for Fleet North Ward. Two notes of interest had been received, with one applicant present at the meeting. The applicant was invited to say a few words by way of introduction and give a brief background. Having met the necessary criteria a vote was taken, with all in favour of accepting Dave Hudson as a new member of Fleet Parish Council. Cllrs Barnes welcome him and invited Cllr Hudson to join the meeting. Declaration of Acceptance of Office and Disclosable Pecuniary Interest forms were completed, signed and received by the Clerk.

**23.06.21 To receive any declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None received.

**23.06.22 Signing of the Minutes** – Clerk’s notes from the meetings on 15<sup>th</sup> May 2023 were read and were **RESOLVED** by all, as a true record and signed by the Chairman.

## **23.06.23 Financial Matters:**

- Reconciliation of Bank account - Clerk talked through current bank balance following reconciliation of the bank statements for May 2023 – The balance as of 31 May 2023 was £49,155.11 with pending payments £9,862.68 bringing the total balance to £39,292.43. Members were provided with a copy of the latest bank statement for their records.
- Budget Forecast & Precept decision – Clerk had circulated a copy of the 23/24 budget forecast for councillors to review.
- Payment of Invoices:

Online receipt	11/05/2023	Fleet Parish Summer Fete	-	10.00
Online payment	05/05/2023	Upkeep of pavilion & playing field		11.47
Online payment	12/05/2023	Clerk/RFO Salary		483.07
Direct Debit	24/05/2023	Electricity to pavilion		12.38
Online payment	25/05/2023	Upkeep of pavilion & playing field		50.10
Online payment	25/05/2023	Audit fees		300.00
Online payment	25/05/2023	Playing Field Redevelopment		1,800.00
Online payment	25/05/2023	Hire of hall for meetings		326.00
Online payment	25/05/2023	Membership & Subscription Fees		414.72
Online payment	25/05/2023	Insurance		1,990.70
Online payment	25/05/2023	Fleet Parish Summer Fete		69.45
Online payment	25/05/2023	Planters & plants		18.97

Clerk also shared the overall spending and receipts for the Fleet Summer Fete

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**23.06.24** The following policy were **reviewed** and agreed by all to make a small amendment and review again at next meeting in July:

- Grant & Donation Policy

**23.06.25 To receive reports - from:**

- Playing Field & Pavilion Working Party – Clerk reported that the new inclusive roundabout was now installed and is in the process of completing the end of Grant forms for the funders.
  - a) Observations following completion of Risk Assessment for Pavilion & Playing Field – Cllr McNally shared the report and items of importance were highlighted and actions to resolve discussed.
  - b) Update - Moles on playing field – Resolved to continue with agreed treatment.

A proposal was put forward for the Playing Field Working party and members to consider charges for use of the playing field. Cllr Barnes suggested that as it is Parish owned land and Parishioners contribute to its maintenance in their precept, use of the playing field and pavilion should be free for Fleet residents, with charges only applicable for use of the electric. Also, for the Playing field working party to have delegated authority to approve requests to use the field, to save having to wait for each parish Council meeting for a decision. This will be revisited during our next meeting in July.
- Grant Application Working Party in respect of Redevelopment of the Playing Field:
  - a) Update on prices to appoint independent Civil Engineer to draw plans for required works on playing field/hard standing – Cllr Donley advised that the interim reports had been received and we were awaiting the next report with further details.
  - b) SHDC Prosperity Fund – An update received suggests that we should hear the result of our application within the next 4-6 weeks.

Not on Agenda – Clerk shared details of a funding opportunity to apply for installation of a Monkey Challenge in the Park and asked Council if we should proceed. This resulted in a vote of 6 fore and 2 against and therefore carried. Clerk to apply.
- Planter Maintenance & War Memorial Working Party – Cllr E Penney reported that she still needs assistance with watering, but gave thanks to Cllr Donley, Cllr Scholes and a volunteer parishioner for their help with maintaining and watering planters. The Planters at the church still need to be removed.
- Observations following asset inspections – Clerk to circulate
- Press Statements/Responses - Reminder to Full Council that any Statements/Responses on behalf of Fleet Parish Council to go via the Clerk.

**23.06.26 Correspondence Received:**

- Email from LALC to nominate a member for the Management Committee. No nominations were received at this time. It was agreed for the Clerk to reply to LALC and request that should a vacancy come up later, we will reconsider a nomination.
- Email from Parishioner regarding cyclists on pavements around Old Main Road – It was resolved to ask the police for guidance and maybe write to the school.
- Email from Fleet Community Responders requesting permission to use the playing field for a relaxation session on 24<sup>th</sup> July. It was resolved to agree this with a £5 charge for use of the electric.
- Letter received from SHDC environmental team regarding the Tree Planting & Community Orchard Scheme. It was resolved to request more information as the Parish are very interested in taking part in this scheme.

**23.06.27 Actions List - To discuss completion of outstanding items and agree timescales.**

- Public Space Protection Order – Application of PSPO to enforce dogs on leads whilst using the playing field – o/s
- Update on tree works at Church End – Despite a kind offer of help from a Parishioner, it was resolved to obtain quotations for tree works from Companies to ensure we have adequate Insurance. Clerk to discuss with the Church and decide who will obtain quotes.
- Update on removal of bollards and resurfacing work to island by school – Clerk to chase

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**23.06.28 Speed Watch Initiative** - To review any information gathered from the interactive speed sign – Cllr Smith had already circulated data captured from the sign, which proved very informative. Cllr Barnes to take forward with the local authorities.

- Update on Proposal for speed limits to be reduced and other safety management measures, Hallgate, Church Gate & Church End – Cllr Coupland (County Cllr) reported that this is being discussed and a further resolve was been considered by creating a layby near the school. Further updates to follow in due course.
- Proposal / suggestion to purchase “speed signs – similar to the actual speed monitor – Following a discussion, it was resolved not to purchase any further speed signs at this time.

**23.06.29 Planning Matters** – Cllr Donley gave an overview of recent planning applications, with any concerns that have been raised and submitted.

**Applications received since last Meeting:**

Date	Reference no - Type	Proposal	Location	Comments by:
None				

**Decided Planning Applications by SHDC:**

Date	Reference	Development	Location	Decision
07/05/23	H05-0193-23 Full	Proposed conversion of residential care home to 9 self-contained apartments.	Field House Residential Home Old Main Road Fleet Hargate	APPROVED
07/05/23	H05-0288-23 TREE Works on con	Works to Trees in Fleet Hargate Conservation Area	Haven House Old Main Road Fleet Hargate	APPROVED
04/06/23	H05-0325-23 S73A CONTINUATION	Retention of dwelling without complying with agricultural habitation clause - Condition 3 of H05-0304-86 (allowed on appeal)	The Grange Haycroft Lane Fleet	APPROVED

**23.06.30 Forward Planning & Events**

- Update following annual ‘Fete’ on the Fleet Playing field on Sunday 11 June 2023 – Cllr Barnes reported that the day went very well and great feedback has been received. Thanks was given to Cllr Donley for organising the classic cars and all the volunteers involved, including the ATC volunteers. He proposed that a donation of £100 was given for their help, all were in favour. Clerk to send a cheque with a repeat booking request for next year. Plans to hold another fete next year were agreed. It was resolved to book the 9<sup>th</sup> of June 2024, incorporating special attention to the 80<sup>th</sup> anniversary of D Day.
- Update on purchase/planting Oak tree near church – No further updates currently. Agenda July or once meeting had been held with the Church.
- Introduction of approval form for events / spend
  - Approval request for Car rally – Following an overview and discussion, it was resolved to hold a Car Rally on 1<sup>st</sup> October. Cllr Donley to lead
  - Proposal to create / introduce a wild / nature area for residents / schools etc – Resolved to revisit once more information had been obtained and reviewed.
  - Proposal to hold an evening social event – “Barn Dance” / Chicken & Chips style event – resolved to hold a Barn Dance in Fleet on 18<sup>th</sup> November. Cllrs Hudson & Favell to lead

**23.06.31 To Note Date of Next Meeting** – 17<sup>th</sup> July 2023