

Fleet Parish Council

6th September 2023

To all Members of Fleet Parish Council

You are hereby summoned to attend the Meeting of Fleet Parish Council to be held at the Community Hall, Hargate Close, Fleet on **Monday 18th September 2023**. There will be a public forum prior to the Council meeting. If there are no members of the public present, the meeting will begin at 7.00 p.m. Should they wish to make a comment during the meeting, this will be at the Chairman's discretion.

There will be 10 minutes which will be set aside before the meeting to receive reports from elected members of Lincolnshire Council and South Holland District Council.

AGENDA

1. **Apologies for Absence** and reasons given.
2. To receive any **declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
3. **Signing of the Minutes** – Clerk's notes from the meeting on 18th July 2023 to be accepted as minutes.

4. **Financial Matters:**

- Reconciliation of Bank account for July & August 2023
- Finalisation of external Audit by PFK Littlejohn
- Budget Forecast
- Payment of Invoices:

Online payment	05/07/2023	Office supplies/stationery	51.66
Online payment	05/07/2023	Playing Field grass cutting	606.60
Online payment	12/07/2023	Clerk/RFO Salary	483.07
Online payment	12/07/2023	Amenity grass cutting	420.00
Direct Debit	21/07/2023	Electricity to pavilion	14.12
Cheque 200791	21/07/2023	Fleet Parish Summer Fete	100.00
Online payment	19/07/2023	Upkeep of pavilion & playing field	87.03
Online payment	09/08/2023	Playing Field grass cutting	606.60
Online payment	09/08/2023	Training	30.00
Online payment	09/08/2023	SH Voluntary Car Scheme	781.00
Online payment	09/08/2023	Audit fees	387.00
Online payment	09/08/2023	Clerk/RFO Salary	483.27
Direct Debit	22/08/2023	Electricity to pavilion	13.94
Online payment	24/08/2023	Amenity grass cutting	420.00

5. To review the following **policies**:
 - Safeguarding Policy – Review updates and receive update on members being DBS checked
6. **To receive reports** - from:
 - Playing Field & Pavilion Working Party
 - a) Review Risk Assessment for Pavilion
 - b) Update - Moles on playing field
 - c) Tree inspection in on the playing field
 - Grant Application Working Party in respect of Redevelopment of the Playing Field
 - a) Update plans for required works on playing field/hard standing
 - b) SHDC Prosperity Fund – Update on receipt of funds and equipment purchases
 - c) Update of Monkey Challenge Grant (if any)
 - Planter Maintenance & War Memorial Working Party
 - Observations following asset inspections

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7. **LLC Tree Planting Scheme** – Updates received (if any)
8. Correspondence **Received**:
- Invitation received from SHDC to attend a One-Day Event Safety Awareness training session
 - Email from Spalding Flower Parade inviting us to sponsor a float in the 2024 Flower Parade
 - Email from Fleet Community Responders requesting a donation to support future planned events
9. **Actions List** - To discuss completion of outstanding items and agree timescales – Clerk to lead
- Public Space Protection Order – Application of PSPO to enforce dogs on leads whilst using the playing field – Review response received
 - Update on tree works at Church End
 - Update on removal of bollards and resurfacing work to island by school
10. **Speed Watch Initiative** - To review costs for new Speed sign – Cllr McNally to Lead
- Discuss proposal to support a Parish Speed Watch Team (including feedback from Residents)
 - Proposal to purchase Community Speed Watch Equipment
 - Update on feedback following Proposal for speed limits to be reduced and other safety management measures, Hallgate, Church End & Church Gate – Cllr Coupland
11. **Planning Matters** - To note all Planning Applications and decisions received from SHDC since the last meeting. Cllr Donley to lead:

Applications received since last Meeting:

Date	Reference no - Type	Proposal	Location	Comments by:
19/07/2023	H05-0616-23 FULL	New loading bays & external works	H Z Logistics Ltd Washway Road	09/08/2023
20/07/2023	H05-0634-23 FULL	Extension & Alterations	34 EAST GATE	10/08/2023
01/08/2023 Amendment	H05-0460-23 FULL	Erection of 2 fuelling stations along with 4 underground storage tanks	Anglia Motel Washway Road	11/08/2023
22/08/2023	H05-0745-23 FULL	Proposed agricultural store extension	New Fen Drove Gedney Hill	13/09/2023
29/08/2023	H05-0758-23 OUTLINE	Demolition of existing single-storey cabins and erection of new two-storey motel accommodation	Anglia Motel Washway Road	19/09/2023

Decided Planning Applications by SHDC:

Date	Reference	Development	Location	Decision
23/07/2023	H05-0314-23 Condition Compliance	Details of external illumination and external elevations (Conditions 7 and 10 of H05-0565-22)	Land At Lowgate Fleet	Approved
23/07/2023	H05-0458-23 FULL	Change of use of paddock area to extend HGV lorry parking	Anglia Motel Washway Road	Approved
27/08/2023	H05-0460-23 FULL	Erection of 2 fuelling stations along with 4 underground storage tanks	Anglia Motel Washway Road	Approved
27/08/2023	H05-0567-23 FULL	Proposed new concrete area, extension to existing internal concrete roadway including surface water drainage & connection to existing drainage system, erection of 1.8m high boundary fence & external lighting	Jz Flowers Superflora Washway Road	Approved
27/08/2023	H05-0590-23 Condition Compliance	Details of bin store, boundary treatments, landscaping & schedule materials to be used on external surface (Conditions 7, 8, 9 & 10 of H05-0326-20)	37 Fleet Road Fleet Spalding	Approved

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12. **Forward Planning & Events**

- Update on plans for Fleet Car Rally 1st October 2023
- Update on Fleet Barn Dance 18th November 2023
- Update on plans to Fleet Summer Fete 9th June 2024
- Update on purchase/planting Oak tree near church
- Suggestion for Christmas “Light up Fleet”

13. **Proposal for Green Waste Collection** - Cllr Barnes to lead

14. **Proposal for Community Hall Building** - Cllr Barnes to lead

15. Resolve to go into **closed session** to discuss:

- Land Management
- Potential Further funding available

16. **To Note Date of Next Meeting** – 16th October 2023