

Fleet Parish Council

12th June 2024

To all Members of Fleet Parish Council

You are hereby summoned to attend the Meeting of Fleet Parish Council to be held at the Community Hall, Hargate Close, Fleet on **Monday 17th June 2024**. There will be a public forum prior to the Council meeting. If there are no members of the public present, the meeting will begin at 7.00 p.m.

Should they wish to make a comment during the meeting, this will be at the Chairman's discretion.

There will be 10 minutes which will be set aside before the meeting to receive reports from elected members of Lincolnshire Council and South Holland District Council.

AGENDA

1. **Apologies for Absence** and reasons given.
2. **To receive applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy**
3. To receive any **declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
4. **Signing of the Minutes** – Clerk's notes from the meeting on 20th May 2024 to be accepted as minutes.
5. **Financial Matters:**
 - Reconciliation of Bank account for May 2024
 - Budget Forecast
 - Payment of Invoices:

Online Payment	01/05/2024	Fleet Parish Summer Fete 2024	12.00
Online Payment	01/05/2024	Amenity grass cutting	350.00
Online Payment	01/05/2024	Miscellaneous repairs/maintenance	241.44
Online Payment	01/05/2024	Playing Field grass cutting	775.80
Online Payment	01/05/2024	Audit fees	50.00
Online Payment	22/05/2024	Planters & plants	80.43
Online Payment	22/05/2024	Upkeep of pavilion & playing field	10.50
Online Payment	22/05/2024	Fleet Parish Summer Fete 2024	10.00
Online Payment	22/05/2024	Membership & Subscription Fees	414.72
Online Payment	22/05/2024	Open Space Project	503.00
Online Payment	22/05/2024	Hire of hall for meetings	199.81
Direct Debit	03/06/2024	Electricity to pavilion	22.34
Direct Debit	07/05/2024	Electricity to pavilion	17.15
Online Payment	10/05/2024	Clerk/RFO Salary	575.90
Online Payment	10/05/2024	Litter Picker wage	44.33
Direct Debit	13/05/2024	Electricity to pavilion	18.15
Online Receipt	31/05/2024	Reclaim of VAT Est	- 6,451.66
Online Payment	23/05/2024	Office supplies/stationery	17.75
Online Payment	24/05/2024	Fleet Parish Summer Fete 2024	340.00
Online Payment	30/05/2024	Playing Field grass cutting	775.80
Online Payment	30/05/2024	SHDC Grant - Beacon/D-Day	60.00
Online Payment	30/05/2024	Miscellaneous repairs/maintenance	50.10

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Online Payment	02/06/2024	Hire of hall for meetings	120.00
Online Payment	07/06/2024	Amenity grass cutting	420.00
Online Payment	07/06/2024	Fleet Parish Summer Fete 2024	20.00
Online Payment	07/06/2024	Clerk - working from home allowance	576.10
Online Payment	10/06/2024	Litter Picker wage	44.33

6. To review/adopt the following **policies**:

- Financial Regulations
- Memorial Bench Policy

7. **To receive reports** - from:

- Playing Field & Pavilion Working Party
 - a) Update on tree works on playing field
 - b) Update on footpath/Table Tennis table
 - c) Review planting of foliage to deter access to Dyke near the pavilion
 - d) Proposal to pass Bylaw for dogs on leads whilst on the playing field
- Fund Raising and Grants Working Party
 - a) Update on submitted Grant applications
 - b) Review Grant application received from Fleet Wood Lane School
- War Memorial & Amenities Working Party (including Cherry Lane)
 - a) Update on area to be dug for flowerpots at War Memorial
 - b) Review quotes received for renewing fence at the War Memorial
 - c) Review further quotes received for cleaning and repairs to Meridian Stone
- Observations following asset inspections
- Update on litter bins
- Cllrs A Smith & K Smith confirmation signature for receipt and reading the following policies:
 - Standing Orders
 - Code of Conduct
 - Training and development Policy

8. Correspondence **Received**:

- Invitation to attend the Chairman’s Civic Church Service on the 29 September 2024 at 2.30pm in All Saint’s Church Moulton

9. **Actions List** - To discuss completion of outstanding items and agree timescales – Clerk to lead

- Update on tree works at Church End
- Review quotes received for erecting a notice board at Gedney Hill end of Fleet

10. **Speed Watch Initiative** - To review any information gathered from the interactive speed sign & Police Speed Camera – Cllr Pickett to lead

- Update on feedback following Proposal for speed limits to be reduced and other safety management measures, Hallgate, Church End & Church Gate – Cllr Coupland

11. **Planning Matters** - To note all Planning Applications and decisions received from SHDC since the last meeting. Cllr Pickett to lead:

Applications received since last Meeting:

Date	Reference no - Type	Proposal	Location	Comments by:
20/05/2024	H06-0415-24 FULL	Change of use of vacant public house (Use Class Sui Generis) to single dwelling (Use Class C3(a)).	The Chequers Main Street	11/06/2024
20/05/2024	H06-0416-24 Outline	Erection of single dwelling	Former car park to The Chequers Public House Main Street	11/06/2024

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07/06/2024 Amendment Rcvd	H05-0108-24 FULL	Erection of a maintenance block	Land at Lowgate Fleet	17/06/2024
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Decided Planning Applications by SHDC:

Date	Reference	Development	Location	Decision
19/05/2024	H05-0426-24 Condition Compliance	Details of external materials (Condition 5 of H05-1067-23)	The Coach House Haycroft Lane Fleet Spalding	APPROVED
15/05/2024	H05-0273-24 Condition Compliance	Details of site management company responsible for the upkeep of grounds, access roadway and footpaths, maintenance of buildings and waste disposal (Condition 23 of H05-0077-16)	Fleet Mews & Orchard House Orchard Park Fleet Road	APPROVED
26/05/2024	H05-0232-24 FULL	Residential Development - Erection of Dwelling	Rear Of Hollandia Old Main Road Fleet Hargate	APPROVED

12. Forward Planning & Events

- Feedback following Fleet Summer Fete
- Feedback following D-Day celebrations on 6th June 2024
- Update on proposed Yard Sale 27th July 2024

13. To Note Date of Next Meeting – 15th July (Gedney Hill Memorial Hall)