

**FLEET PARISH COUNCIL
GRANT APPLICATION FORM**

Please complete **all sections** of this form in capital letters and make reference to the guidance notes provided.

A. YOUR DETAILS

1. Name of organisation in full:

2. Name and address of person making the application and position in organisation. (This address will be used in all correspondence)

3. Daytime telephone number:

4. E-mail address:

5. Organisation name cheques should be made payable to:

B. YOUR ORGANISATION

6. Registered charity number (if applicable)

7. Year organisation established:

8. What does your organisation do? *Please give aims and objectives. If you have a constitution, please attach this.*

9. What area is served by your organisation?

10. What is the total membership of your organisation?

11. How many members live in the Parish of Fleet?

12. Please give the names and addresses of the officers of your organisation

Chairman

Treasurer

Secretary

13. Please provide a set of your organisation's latest **audited accounts**, together with details of income and expenditure for the current year. If a large reserve and/or surplus is indicated in your latest annual accounts please explain why you are applying for additional funds in the space below.

14. For new organisations without previous audited accounts, please supply a business plan detailing how your organisation is structured together with its aims and objectives.

C. GRANT REQUEST

15. Amount of grant you are seeking?

16. What is the total cost of the project?

17. What will you use the grant for?

D. STATEMENT IN SUPPORT OF GRANT REQUEST

E. CERTIFICATION

I certify that the above information and the contents of the attached documents are correct at the time of applying. I understand that if any of the information is subsequently found to be incorrect this may lead to the organisation being disqualified from consideration and/or the withdrawal of any grant awarded. I agree to my organisation being bound by the eligibility criteria and any conditions set by Fleet Parish Council.

Signed _____

Dated _____