

Fleet Parish Council

Minutes of the Ordinary Parish Council Meeting held on 21st September 2026 at 7.00pm

Councillors present: Councillors Barnes (Chair), Hammersley, C Penney, E Penney
Also present: Neil Watson, Clerk & RFO.

PUBLIC FORUM – Incorporating reports from elected members of Lincolnshire County Council & South Holland District Council

Cllr N Carey, LCC:

Cllr Barnes noted on Cllr Carey's behalf that Local Government Reorganisation has been paused; the May 2027 elections will now be for South Holland District Council rather than the shadow unitary authority. There are financial implications relating to the preparation work that has already been done.

The speeding issues through the Parish have been passed to Lincolnshire Road Safety Partnership.

Cllr P Barnes, SHDC:

There will be a waste management presentation in Fleet Hargate Community Centre tomorrow evening.

Waste bag deliveries for the final months of the current system were delayed but have now taken place.

Agenda Item 1: To receive, consider and accept apologies for absence.

Apologies were received from Cllr S Dickey and Cllr N Carey, LCC.

Agenda Item 2: Receive applications (if any) for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.

None

Agenda Item 3: Receive declarations of interest on agenda items.

No declarations were made.

Agenda Item 4: Approve the minutes of the meeting on 20th July 2026.

The minutes were accepted by acclaim and duly signed by the Chair. Prop Cllr Barnes, Sec Cllr C Penney (Minute reference 26/039)

Agenda Item 5: Financial Matters

a. Reconciliation of Bank account for July & August 2026

The reconciliations were agreed as correct by acclaim and signed by the Chair. Prop Cllr C Penney, Sec Cllr E Penney, all in favour. (Minute reference 26/040)

b. Reappointment of Victoria Clerk as Internal Auditor for 2026-2029

The independence of the internal auditor was discussed and confirmed, then Victoria Clark was reappointed as internal auditor for the period 2026-2029. Prop Cllr Hammersley, Sec Cllr E Penney, all in favour. (Minute reference 26/041)

Chairman.....Date.....

c. Note the annual staff pay increase of 3.3% from 1st April 2026.

Noted, and the Clerk's revised salary and back pay were agreed by acclaim.

d. Note the external audit report for 2025/2026.

Noted and accepted by acclaim. Prop Cllr C Penney, Sec Cllr E Penney, all in favour.

(Minute reference 26/042)

e. Approve the payments list.

See list attached.

The payments list was approved by acclaim, Prop Cllr Barnes, Sec Cllr Hammersley, all in favour.

(Minute reference 26/043)

Agenda Item 6: To receive reports from:**a. Playing Field & Pavilion Working Party**

The nodding donkey has suffered damage; options were discussed for repair or replacement – Clerk to examine the original invoice.

The footpath edges need trimming, Cllr Barnes to lead a working party.

A parishioner had thanked Cllr C Penney for emptying the dog waste bins so diligently.

Someone has been doing 'donuts' in the car park.

b. Fund Raising and Grants Working Party

No current projects

c. War Memorial & Amenities Working Party (including Cherry Lane)

Some trees at Cherry Lane Orchard need staking.

The various flower planters need removal, renewal or repair – consider a Wind Farm grant application.

The step up to the memorial is loose and potentially dangerous, this is to be reported to Highways via Fix My Street.

i. Cherry Lane Volunteer Project – update

The volunteer works have been completed.

Agenda Item 7: Correspondence Received

LCC's offer of a bulk bag of road salt has been declined.

A parishioner has complained of damage potentially caused during grass cutting - Cllr Barnes is dealing with this.

Agenda Item 8: Speedwatch Initiative.

The Parish SAM has been deployed on Fleet Road and has recorded a large number of transgressors.

The Police have agreed to conduct an enforcement session when manpower permits.

A meeting with Lincolnshire Road Safety Partnership has been arranged for 29th September.

The 30mph roundels have been painted.

Traffic calming measures have been denied.

Agenda Item 9: Planning Matters

See the schedule attached.

Cllr Barnes will look into the issues raised around application H05-0708-26

Full details of all planning matters can be found at www.sholland.gov.uk.

Chairman.....Date.....

Agenda Item 10: Forward Planning & Events

a. SHDC Activity Fun Day – 27th July 2026

This was an excellent event, well attended and it is hoped to repeat it in 2027.

b. Use of pavilion for tea/coffee service

There has been minimal demand, so service has been discontinued.

c. Parish Yard Sale – 16th August 2026

The event was popular and enjoyable and will be repeated in 2027.

d. Farmers Market – Sunday 20th September

This was a great first trial event, the site was busy from 9am to 1pm.

It was agreed there will be further markets on the 3rd Sunday of October, November, February and March– kindly hosted by Mr Harold Payne at the Anglia Motel, who can provide indoor accommodation, returning to the Community Park from Spring 2027.

The “Farmers Market Regulations and Operating Policy” will now be adopted

There have been a number of enquiries from crafters, a Christmas Market may be worthwhile on 13th December.

e. Waste Management Presentation – Tuesday 22nd September

This event is tomorrow evening.

f. Remembrance Day event – Sunday 8th November

2pm for 2.30pm on 8th November at the War Memorial, followed by light refreshments at the community centre.

g. 2027 Summer Fete Sunday 13th June 2027

A planning meeting will be called shortly to continue the preparations.

The Santa Run will be on 21st December, and ‘Light Up Fleet’ will take place, Cllr Barnes to publicise.

Agenda Item 11. To Note Date of Next Meeting

Monday 19th October 2026, Fleet Hargate Community Centre at 7.00pm

Meeting Closed: 8.15 pm.

Chairman.....Date.....

31 July 2026 (2026-2027)

Fleet Parish Council

Prepared by: NAIL WATSON Clerk/RF Date: 31.7.26
Name and Role (Clerk/RF etc)

Approved by: 1-385 Date: _____
Name and Role (RF or Chair of Finance etc)

Bank Reconciliation at 31/07/2026			
	Cash in Hand 01/04/2026		32,824.97
	ADD Receipts 01/04/2026 - 31/07/2026		44,063.76
			76,888.73
	SUBTRACT Payments 01/04/2026 - 31/07/2026		34,090.93
A	Cash in Hand 31/07/2026 (per Cash Book)		42,797.80
	Cash in hand per Bank Statements		
	Barclays Bank Current Account 31/07/2026	0.00	
	Unity Trust Bank CA 31/07/2026	297.80	
	Unity Trust Bank DA 31/07/2026	42,500.00	
			42,797.80
	Less unrepresented payments		
			42,797.80
	Plus unrepresented receipts		
B	Adjusted Bank Balance		42,797.80
	A = B Checks out OK		

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Chairman.....Date.....

14 August 2026 (2026-2027)

Fleet Parish Council PAYMENTS LIST

Youche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
32 Fleet Summer Fete	01/07/2026		Unity Trust Bank CA		Fleet Parish Summer Fete	Bounce House	X	335.00		335.00
33 Bank Charges	31/07/2026		Unity Trust Bank CA		Bank Service Charge	Unity Trust Bank	X	7.00		7.00
34 Fleet Summer Fete	18/07/2026		Unity Trust Bank CA		Fleet Parish Summer Fete	ATC Holbeach	X	100.00		100.00
35 Grass Cutting	18/07/2026		Unity Trust Bank CA		Grass cutting	JAH Garden & Grounds	X	1,597.00		1,597.00
36 Clerk/RFO Monthly Salary	31/07/2026		Unity Trust Bank CA		Clerk Monthly Salary	Nell Watson	X	584.97		584.97
37 Clerk/RFO Monthly Salary	13/07/2026		Unity Trust Bank CA		Clerk - monthly salary & mileage	Nell Watson	X	602.17		602.17
38 Drainage Rates	13/07/2026		Unity Trust Bank CA		Drainage Rates	SH Internal Drainage Board	X	36.10		36.10
39 Electricity to Pavilion	13/07/2026		Unity Trust Bank CA		Electricity to Pavilion	EDF	L	24.41	1.22	25.63
40 Hire of Hall for PC meetings	29/07/2026		Unity Trust Bank CA		Hire of room for Meetings	Nell Watson	X	226.80		226.80
41 Website Mgmt	29/07/2026		Unity Trust Bank CA		Website Management	Cloud Next	S	50.00	10.00	60.00
42 Tax and NI	23/07/2026		Unity Trust Bank CA		Tax/PAYE	HMRC	X	539.75		539.75
Total								4,103.20	11.22	4,114.42

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Chairman.....Date.....

14 August 2026 (2026-2027)

Fleet Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
16 Fleet Summer Fete	10/07/2026		Unity Trust Bank CA		Fleet Parish Summer Fete	Paul Barnes	X	27.50		27.50
Total								27.50		27.50

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17 September 2026 (2026-2027)

Fleet Parish Council

Prepared by: Neil Watson, Clerk Date: 31.8.26
Name and Role (Clerk/RFO etc)

Approved by: [Signature] Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/08/2026			
	Cash in Hand 01/04/2026		32,824.97
	ADD Receipts 01/04/2026 - 31/08/2026		44,063.76
			76,888.73
	SUBTRACT Payments 01/04/2026 - 31/08/2026		36,511.84
A	Cash in Hand 31/08/2026 (per Cash Book)		40,376.89
	Cash in hand per Bank Statements		
	Barclays Bank Current Account 31/08/2026	0.00	
	Unity Trust Bank CA 31/08/2026	376.89	
	Unity Trust Bank DA 31/08/2026	40,000.00	
			40,376.89
	Less unrepresented payments		
			40,376.89
	Plus unrepresented receipts		
B	Adjusted Bank Balance		40,376.89
A = B Checks out OK			

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Chairman.....Date.....

01 October 2026 (2026-2027)

Fleet Parish Council PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
43	Grass Cutting	17/08/2026		Unity Trust Bank CA		Grass cutting	JAH Garden & Grounds	X	1,597.00		1,597.00
44	Fleet Summer Fete	17/08/2026		Unity Trust Bank CA		Fleet Parish Summer Fete	Lincs & Notts Air Ambulance	X	50.00		50.00
45	Website Mgmt	17/08/2026		Unity Trust Bank CA		Website Management	Cloud Next	S	49.99	9.99	59.98
46	Electricity to Pavilion	18/08/2026		Unity Trust Bank CA		Electricity to Pavilion	EDF	L	21.92	1.10	23.02
47	Bank Charges	31/08/2026		Unity Trust Bank CA		Bank Service Charge	Unity Trust Bank	X	7.00		7.00
48	Storage facilities - Holbeach PC	17/08/2026		Unity Trust Bank CA		Rent for storage facility	Holbeach Parish Council	X	50.00		50.00
49	Bus Shelters	17/08/2026		Unity Trust Bank CA		Bus shelter cleaning	DCS Window Cleaning	X	70.00		70.00
50	Clerk/REO Monthly Salary	28/08/2026		Unity Trust Bank CA		Clerk Monthly Salary	Neil Watson	X	563.91		563.91
Total									2,409.82	11.09	2,420.91

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Chairman.....Date.....

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Reference	Location	Proposal	Received Type	Status
H05-0823-26	Foxburrow Farm Winslow Gate Holbeach PE12 8LS	Details of biodiversity gain plan and written 30-year Habitat Management and Maintenance Plan (HMMMP) (Conditions 4 and 5 of H05-0456-26)	01-09-26 CONDITION COMPLIANCE	Undecided
H05-0787-26	St Mary Magdalene Church Church End Fleet PE12 8NQ	Works to Fleet Tree Preservation Order No 10 2002	18-08-26 TPO Tree Works Undecided	Undecided
H05-0785-26	BATTLEFORD HALL BENS GATE FLEET PE12 8NL	Works to Fleet Tree Preservation Order No 1 1965	17-08-26 TPO Tree Works Undecided	Undecided
H05-0767-26	Harrington Hall Farm Little Marsh Lane Fleet PE12 8NW	Conversion & extension of existing building to form 1 self build dwelling including change of use from agricultural to garden	12-08-26 FULL	Undecided
H05-0708-26	Lambert House Lambert Bank Gedney Hill PE12 0PR	Construction of 4 new build dwellings	29-07-26 FULL	Undecided
H05-0729-25	Land to the west of Langary Gate Road Fleet Coy Spalding PE12 0RU	Change of use of previously reclaimed land to enable a mixed residential and equine use through the standing of two residential static caravans and two touring caravans and erection of two stables and ancillary works to create a home for a Gypsy / Traveller family	27-07-25 FULL	Undecided
H05-1017-06	Old Main Road Fleet Harcatz	Details of roads, surface water, landscaping & screening (Conditions 2,3,4,5,7 & 9 of H05/0454/06)	19-07-06 CONDITION COMPLIANCE	Undecided

X NEW SINCE LAST MEETING

Chairman.....Date.....