

## Fleet Parish Council

### Minutes of Meeting - Monday 17<sup>th</sup> September 2018

A meeting of Fleet Parish Council was held at the Community Hall, Hargate Close, Fleet on Monday 17<sup>th</sup> September at 7pm when 11 parishioners and the following councillors attended:

Peter Coupland Vice-Chairman (Chair)  
Valery Gemmell  
Geoff Donley  
Yolande Ward  
Evelyn Penney  
Arthur Male  
Paul Barnes (joined Meeting following Co-option)

#### Public forum

During the ten minute Public Forum, parishioners raised the following items:

- Difficulties accessing Parish Council mobile telephone. Clerk will check as telephone with her at all times and charged; could have been in bad signal area.
- Tall trees at rear of Mayfair Close blocking light and overhanging gardens – Cllr Coupland will establish ownership in first instance.
- Bus timetable has been put too high at the bus stop on Old Main Road so difficult to read – Cllr Coupland will lower.
- Posters left following recent auction at Battleford Hall – company involved have been asked to remove.
- Consent sought to hold small Christmas community event at the top of the Playing Field and volunteers requested to form Working Party. Permission granted provided adequate insurance cover in place which Clerk will check. **Agenda** next meeting (November) for progress.
- Dog bin overflowing by church – Cllr Coupland will check and report to SHDC if not emptied.
- Request for data from interactive speed sign to be put on website – Clerk will obtain from Cllr Coupland and address.

Short report provided by District and County Councillor Peter Coupland who advised that his current focus is on environmental issues. BT have been asked to put right the verges, paths and drives that they left in a poor state following recent work to establish fibre broadband cables on Old Main Road. Flooding issue at the War Memorial should be sorted out when the blocked culvert at the nearby garages has been cleared. Greenfields needs potholes repairing and resurface work carrying out whilst Branches Lane requires dandelions removing from drains all of which Cllr Coupland will attend to; add to Actions List.

In the absence of the PCSO the Clerk reported that there were currently no crime spikes in the area and parishioners were once again warned not to employ workmen who cold-called.

#### 1. Apologies for Absence

Councillors Ross (Chairman) and Annette Dean had given their apologies due to a hospital appointment resulting in the Vice Chairman Peter Coupland chairing the meeting.

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### 2. Co-option of new Councillor

An application from Mr P Barnes had been received for the current Councillor vacancy and he said a few words by way of introduction. As Mr Barnes met the necessary criteria, members were pleased to agree to his co-option and he was welcomed to join the meeting.

3. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in agenda items – there were none.
4. The notes of the last meeting of the Council held on Monday 16th July 2018 were approved as a true record and it was proposed and seconded that they should be signed as such by the Chairman.
5. To receive reports - for information only - from:
  - a. Clerk - an update was given on the items awaiting completion on the **Actions List**:

	ISSUE	AGREED ACTION	DATE ACTION TAKEN	DATE ISSUE RECTIFIED
1	Lorries on Hocklesgate	Request made for 'Not suitable for HGV's' sign	09/07/2018	Ongoing
2	Playground equipment inspection	Decision required whether to make repairs or purchase replacement items.	Agenda – meeting 17/09/18	Agenda item
3	Quotes for dyke clearance on Playing Field	Cllr Coupland to arrange.	Ongoing	Ongoing
4	Letters to occupiers of properties adjoining Playing Field	Clerk & Cllr Coupland to research legal implications	Ongoing – further information required.	Ongoing
5	Rowan trees causing trip hazard on Old Main Road	Clerk to notify Highways Dept	20/01/2018	Awaiting action by LCC
6	Overhanging branch, Bengate	Tree completely dead – will require road closure to remove. LCC advised.	12/07/2018	Awaiting action by LCC
7	New bench opposite Fleet Road garage	Plinth constructed awaiting construction of bench mid-September.	Ongoing	Ongoing
8	New 30 mph speed sign required on Old Main Road	Clerk reported to Highways Dept		Awaiting action by LCC
9	New information boards at St Mary Magdalene Church and vicinity of Holbeach House	Funds received, decision required as to style and detail. Agenda meeting 17/09/18	Ongoing	Agenda item

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10	Reduction of speed limit on Hallgate/Lowgate	Clerk to contact Minor works and traffic dept, LCC		Awaiting action by LCC
11	Request for new dog bin on Fleet Road near new housing development (Old Boys Home)	Clerk to contact SHDC	Requested from SHDC 23/08/18	Ongoing
12	Campaign to establish Fleet is not Holbeach	Work ongoing by Royal Mail	Agenda meeting 17/09/2018	Agenda item
13	Request for village sign	For discussion	Agenda November meeting	Ongoing
14	Fencing around picnic area	Quotes received together with complaints by Parishioners.	Decision required – Agenda Sept meeting	<b>Update</b> - Insufficient funds currently available and idea not supported by residents.
15	Adopt or purchase Cherry Lane play area from SHDC	Request made 2017. Further correspondence received from residents. Cllr Coupland to investigate	Chased 3 times – outcome still unknown. Cllr Coupland to provide update at meeting 17/9/18.	<b>Update</b> - Several similar areas being considered as potential housing plots by SHDC, including Cherry Lane, to eliminate cost of upkeep and provide revenue. Percentage of proceeds would go to improve play facilities on the playing field but will be fairly lengthy process.
16	Uneven block paving on pavement between Cherry Lane & Little Marsh Lane	Cllr Coupland to inspect.	Cllr Coupland to mention to SHDC and provide update at Sept's meeting.	Ongoing
17	Resurfacing of Greenfields	Cllr Coupland to raise with LCC	Agenda November meeting for update	Ongoing

- b. **Playing Field & Pavilion Working Group** – Cllr Coupland reported that the playing field had been well maintained over the summer months for all to use and enjoy and was looking good as winter approached; dog fouling was at its lowest ever level as the dog bins were being well used and there had been no problematical incidents over the school holiday period. The pavilion will need replacement windows at some stage when funds allow.

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- c. **Monthly councillor surgeries** – Cllr Donley reported that the first surgery on 1/9/18 had been slow but feedback was encouraging. Next one scheduled for 6<sup>th</sup> October again at Holbeach Library which does present issues with privacy but it was suggested that a table at the front by the door be used at the side of the Post Office rather than in the Library area itself to assist with this. Any concerns raised at these surgeries will be logged and reported to the next full council meeting.

**Raising of planter/new bench** – Cllr Donley was pleased to report that the planter opposite Fleet Road garage had been raised thanks to the generosity of local residents and members extended their grateful thanks to those who had contributed. The bench is scheduled for installation during late September which will complete this much improved area.

**Film club** – Cllr Donley spoke about a successful film club held at Whaplode Village Hall and suggested this as a possible fund raising idea for Fleet using the Community Room as a venue. As a Christmas event has been proposed it was agreed that Cllr Donley would look at demand and associated costs and then revisit this idea in the New Year.

- d. **Speed Sign data** - Cllr Coupland advised that as the interactive sign had been taken down on Old Main Road that day, the data had not been downloaded in time for the meeting; once this has been done it will be added to the website.
- e. **Skate park fund raising group** - Cllr Coupland advised that the group had held its second meeting and established several promising funding streams which would now be investigated further to ascertain how much of the necessary £30k might be secured. He will also look into the possibility of utilising any available Section 106 monies and report back to the next meeting. He advised that the group had discussed another leaflet drop to request assistance from parishioners and Cllr Barnes suggested adding a 'Just Giving/Crowd Funding' site on the website/Facebook/ Instagram etc. for people to make donations, large or small which he will set up.

### 6. Correspondence

- a. Simon Challis - Strategic Development Officer, **Corporate Property LCC** – the Clerk had queried a Section 106 payment being made to Holbeach primary schools rather than Fleet Wood Lane School (FWLS) following a concern raised by one of the Governors. The payment will go ahead due to the lack of a safe walking route undermining FWLS as being appropriate for the development of houses to be built on the old Proctors Nursey site and sufficient capacity currently existing there. Cllr Coupland will investigate further and this item will be placed on the **Agenda** for the next meeting for further discussion.
- b. John Wise - Data Collector/Analyst - **Lincolnshire Road Safety Partnership (LRSP)** - Cllr Barnes had requested that LRSP give consideration to reducing the speed limit on Fleet Road near the Fleet/Holbeach boundary to 30 mph and an Archer Speed Survey was completed as a result, the findings of which were presented to Councillors. LRSP would only consider a reduction in the speed limit for casualty reduction reasons which in this case had not been met nor had the criteria for installing a fixed or mobile speed camera. Cllr Barnes is to contact Cllr Jan Whitbourn who runs a speed awareness group so that he can undergo training to operate a speed gun in an effort to get the message across to speeding drivers and make this road safer.
- c. **South Holland Drainage Board** – Obstruction to board's access for maintenance works – request made for the removal of any obstacles which obstruct access for the Board's machinery to carry out maintenance operations. It was pointed out that if any fly tipping is observed then this should be brought to the attention of SHDC by utilising the relevant form on their website.

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### 7. GDPR

Clerk provided an update on the recent training undergone by herself and Councillors R Dean, G Donley & E Penney when they had learnt about the consequences of getting GDPR wrong and the importance of separate e mail addresses for all Councillors to maximise security. It was discussed and resolved that the Clerk would look into setting up individual e mail addresses for Councillors to be used purely for council matters. It was noted that using g mail allows for this necessary security and Cllr Barnes will experiment with setting up such an address. If successful the Clerk will advise members so that they can do the same.

**Agenda** next meeting for progress.

### 8. Playing Field Play equipment

Members had been provided with quotations received to remedy the points highlighted by the recent inspection and discussed whether to carry out repairs or purchase replacement items. As the other 2 companies approached – Kompan and Sovereign – would not provide a quote to repair on the strength of Wicksteed's report it was resolved that a decision could not be made until further inspections had been carried out and the associated reports received. Clerk will request that Kompan, Sovereign and HAGS undertake an inspection so that a true cost comparison and an informed decision can be made on whether to repair or replace the faulty items; **Agenda** next meeting for further discussion.

### 9. New Bus shelter in the vicinity of Holbeach House

Cllr Gemmell provided the background to a bus shelter on Fleet Road near to Holbeach House that had been demolished several years ago due to problems with anti- social behaviour. Since 3 new housing developments had been constructed since then there were more people using the buses and Cllr Gemmell requested that a bus shelter be provided on the opposite side of the road to the one demolished (Spalding direction) so that some of the Precept money could be used for that area of the parish. Cllr Coupland advised that as long as the necessary funds were available then he could not see a problem with this other than perhaps objections being raised by residents of nearby properties and complications with planning permission since Holbeach House is Grade II listed. He will look into the planning side and also the possibility of utilising Section 106 money for this purpose and report back to the next meeting. It was discussed that if provided, the shelter would need to be of the same construction as the one installed on Old Main Road as this was solid and fairly vandal proof. The Clerk was asked to find out how much this shelter cost as the estimate given of just under £6k seemed high. Cllr Coupland stated that it may be necessary to raise the Precept slightly next year to allow for such projects. **Agenda** next meeting for further discussion once costings, space availability and planning implications established.

### 10. Polling Station addition

Cllr Gemmell advised that at the time of the last local election residents of Foxes Low Road had asked about the possibility of being able to vote at Holbeach Community Centre rather than the Community Room at Fleet Hargate since they found it too far to travel to the latter. This proposition was put to Electoral Services at SHDC but it was done too late for a change to be instigated. Since another election is due in May, Cllr Gemmell wished to reinstate this proposal but members felt that residents should be approached first instead of assuming that they still felt the same. It was proposed and seconded therefore that a form be put together to gauge the feeling before a formal request was made and the Clerk and Cllr Coupland will attend to this. **Agenda** next meeting for progress report.

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### 11. Finance Matters

The Clerk had provided members with a copy of the latest bank statement dated 31<sup>st</sup> August together with a full reconciliation, VAT report and projected income and expenditure forecast to the year end. It was 5,229.33 and with expenditure forecast at £11,799 and a VAT refund of £895, this will be reduced to an estimated £4325 by the year end (March 31<sup>st</sup>). Cllr Coupland pointed out the need for a contingency fund and the possibility of placing £1k in reserve each year for grants to be made available for community projects such as the proposed Christmas event. Since the budget will need to be scrutinised and set at the next meeting ahead of Precept agreement in January 2019, the Clerk will build this into the figures to be discussed further.

### 12. Planning Matters

The following planning approvals, refusals, enforcement complaints and appeal decisions advised by SHDC since the last meeting were noted:

#### Applications:

Date	Reference no	Type	Proposal	Location
24/07/2018	H05-0709-18	Full	Proposed barn conversion	Torrington Lane Fleet
31/07/2018	H05-0742-18	<b>LISTED BUILDING</b>	Replace four windows	THE LAURELS OLD MAIN ROAD
31/07/2018	H05-0723-18	<b>MODIFIED AGREEMENT</b>	Modification of 106 Agreement relating to Affordable Housing (Planning Permission H05-0308-17).	184 Fleet Road Fleet Hargate
09/08/2018	H05-0372-17	Full	Residential development - erection of 9 dwellings	Land off Old Main Road Fleet Hargate
22/08/2018	H05-0793-18	<b>OUTLINE</b>	Residential development of up to 5 dwellings	Land north of Fleet Road Fleet
04/09/2018	H05-0849-18	<b>Full</b>	Demolition of existing site and proposed residential development and associated works - Re-submission of refused application H05-0871-17	FLEET GARDEN CENTRE FLEET ROAD
04/09/2018	H05-0852-18	<b>Full</b>	Proposed addition of 5 no. static caravans with the removal of 4 no. tourers	Frostley Gate Holbeach

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### Decided Planning Applications by SHDC:

Date	Reference	Type	Development	Location	Decision
16/07/2018	H05-0773-17	Full	Erection of 24 (in total) log cabins for holiday/leisure use including 6 No. additional log cabins; 6 No. cabins granted under planning permission reference H05-0699-16 and 12 No. cabins granted permission under H05-0114-15.	Land At Lowgate Fleet Bank Fleet Spalding	Approved
29/07/2018	H05-0506-18	Full	Proposed extension to dwelling	8 Union Street Fleet	Approved
29/07/2018	H05-0522-18	Full	Replace two windows on rear elevation	The Old Post Office Old Main Road Fleet Hargate	Approved
12/08/2018	H05-0585-17	Outline	Residential development - maximum 10 dwellings	Fleet Road Fleet Hargate Spalding	Approved
27/08/2018	<b>H05-0291-18</b>	Outline	Residential development	Adjacent: Caistor House 13 Fleet Road Fleet	Approved
27/08/2018	<b>H05-0622-18</b>	S73A  CONTINUATION	Modification of Conditions 2 and 5 of H05-0847-10 to allow amendments to previously approved plans and increase the number of caravans on site from 23 to 28.	Heron Orchard Caravan Park Frostley Gate	Approved
27/08/2018	<b>H05-0688-18</b>	Tree Works in CON	Works to trees in Fleet Hargate Conservation Area	Northern Border Adjacent	Approved

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				Green Meadows Lowgate Fleet Hargate	
02/09/2018	<b>H05-0444-18</b>	Full	Proposed barn conversion to residential dwelling including raising the roof and rear extension	Home Farm Torrington Lane Fleet	Approved
02/09/2018	<b>H05-0709-18</b>	Full	Proposed barn conversion	Torrington Lane Fleet	Approved

Cllr Coupland pointed out that if parishioners wished to raise constructive concerns with Planning Applications they could do so by visiting the Planning Section on the SHDC website. Cllr Barnes asked whether all Planning Applications attributed to Fleet could be added to the Fleet PC website and Cllr Coupland will enquire of the Planning Department whether this is possible.

A parishioner had recently asked for several considerations to be made involving the need to re-site the bus stop on Old Main Road once construction commences on land behind it, but as planning has now been approved it is too late for further comments to be submitted.

### **13. Identity issue between Fleet & Holbeach**

Clerk advised members that she had submitted maps and boundary data to the Royal Mail's Major Address Changes Team who were working in tandem with SHDC to look at making alterations which would assist with the identity issue. This was still very much a work in progress but she hoped to have a more concrete update by the next meeting; **Agenda**.

### **14. New information boards**

Members had been provided with a copy of the proposed artwork and wording for the new information boards in order that a consensus might be reached for them to be purchased and sited in the vicinity of Holbeach House and St Mary Magdalene Church since monies had been granted by Fleet Preservation Trust & Chosen Charity for this purpose. After much discussion, various amendments were agreed which will be made by Cllr Ward in conjunction with Cllr Coupland. Cllr Ward was thanked for the amount of time she has committed to this project along with her daughter. She now needs to put everything together digitally so that it can be electronically submitted to the producer; before this is done, Cllr Donley's wife has kindly offered to proof read and offer layout suggestions in her capacity as a former professional designer. It is hoped that this can be done prior to the next meeting; **Agenda** for update.

### **15. Date of next meeting:**

It was noted that the next meeting will be held on Monday 19<sup>th</sup> November 2018 @ 7pm.