

Fleet Parish Council

6 July 2020

To all Members of Fleet Parish Council

You are hereby summoned to attend the Annual Meeting of Fleet Parish Council to be held remotely via ZOOM video conference call on **Monday 13th July** at 7:00 pm. The Agenda for the Meeting is set out below.

You can join the meeting via ZOOM video conference using the following:

Meeting ID: 895 6204 6282

Password: 661229

Or you may contact the Clerk who can email a link.

Prior to the commencement of the meeting there will be a public forum for a maximum of 10 minutes when members of the public may be invited to ask questions or make comments. Should they wish to make a comment during the meeting, this will be at the Chairman's discretion.

This will be followed by a maximum of a further 10 minutes which will be set aside for the meeting to receive reports from elected members of Lincolnshire Council and South Holland District Council.

Robyn Negus
Parish Clerk

AGENDA

1. **Apologies for Absence** and reasons given.
2. **To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy**
3. To receive any **declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
4. **Signing of the Minutes** – Clerk's notes from the meeting on 18 May 2020 to be accepted as minutes.
5. **Financial Matters:**
 - Reconciliation of Bank account for May & June 2020
 - Payment of Invoices
 - Budget update 20/21
 - To review and agree updated assets register – Obtain permission to dispose of broken Parish Printer
6. **To receive reports** - from:
 - Cllr P Coupland - Playing Field & Pavilion Committee – To include update on Playground Inspection, Electrical works required for football pitch lights/pavilion.
 - Cllr G Donley – Planning Committee
 - Cllr Gemmell - Fund Raising Committee
 - Cllr Penney – Planter Maintenance & War Memorial Committee – Update on Yard Sale
 - Cllr Gemmell - East Elloe Good Neighbourhood Scheme
 - Cllr Gemmell - Voluntary Car Scheme/Community transport/GNS
7. **Maintenance to Pavilion** – To discuss and resolve clearing old items form the pavilion and painting.

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8. **Fleet Parish Party** – To discuss and resolve ideas for a community party on the playing field.
9. **Dyke Grass Cutting on Playing Field** – Discuss and resolve small additional cost for periodic cuts in addition to what was previously quoted to maintain Dykes on playing field.
10. **Amenity Grass Cutting** – Review areas following LCC recent cuts in Fleet Hargate
11. **Moles on Playing Field** – Update from Clerk
12. **Budget Costing Quotes for Hard Standing** – Review quotes (if received) in order prepare a project plan and assist with grant and funding application.
13. **Community Payback scheme** – To receive any update – Cllr Penney to lead
14. Correspondence **Received**:
 - Letter received from Parochial Church Council following decision on Grant application
 - Email received from Parishioner asking for consideration of cycle routes in the local area
 - Email from Parishioner with proposal of how funds raised from yard sale are utilised
15. **Actions List** - To discuss completion of outstanding items and agree timescales – Clerk to lead
16. **Speed Watch Initiative** - To review any information gathered from the interactive speed sign & Police Speed Camera – Cllr McNally to Lead
17. **Planning Matters** - To note all Planning Applications and decisions received from SHDC since the last meeting.
18. **Emergency Planning** – To received update from Cllr Gemmell/Cllr Barnes
19. **Fleet Parish Council New Website** – To receive update from Clerk and works required to upload data to new website.
20. **To Note Date of Next Meeting** – Monday 14th September 2020. Next Meet & Greet Public Forum postponed until further notice