

Fleet Parish Council

Meeting – Monday 15th November 2021

A meeting of Fleet Parish Council was held at the Community Hall, Hargate Close, Fleet Hargate on Monday 15th November 2021 at 7pm which was attended by three members of the public and the following Councillors: Paul Barnes (Chair), Evelyn Penney (Vice Chair), Peter Coupland, Geoff Donley, Caroline Stockford & the Clerk – Robyn Negus.

Public Forum – A public forum was opened:

A Parishioner wanted to thank all those who attended the remembrance service held at the war memorial in Fleet Hargate. Cllr Barnes added his apologies for not being there due to a misunderstanding with times.

Report from elected member of Lincolnshire Council and South Holland District Council – Cllr Coupland advised he had nothing to report at this time but gave a brief overview of the new sub-region where three districts have been created from 7. Meaning more control of the area going forward.

19:10 The Chairman opened the meeting by welcoming all.

1. **Apologies for Absence** – Cllr McNally, Cllr Gemmell and Cllr Dickey, due to being unwell. Reasons given were noted and accepted by all. Clerk also confirmed that we had received the resignation from Cllr Ward, therefore creating a vacancy for a Cllr. Adverts have been displayed accordingly. Cllr Barnes noted thanks for the many years of service given by Cllr Ward and proposed we purchase a hamper to the value of £50 on behalf of FPC. This was agreed by all.

2. **To receive any declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None received.

3. **Signing of the Minutes** – The notes of the meeting held on 20th September 2021 were read and **agreed** by all, as a true record and signed by the Chairman.

4. Financial Matters:

- Reconciliation of Bank account - Clerk talked through current bank balance following reconciliation of the bank statement for September & October 2021 – The balance as of 29th October 2021 was £31,199.44 with pending payments £1,072 bringing the total balance to £30,127.44. Members were provided with a copy of the latest bank statement for their records.
- Payment of Invoices:

Online Payment	09/09/2021	Grass Cutting	£380.00
Online Payment	09/09/2021	Grass Cutting	£357.60
Online Payment	09/09/2021	Storage Facility	£50.00
Online Payment	09/09/2021	Printing	£59.95
Online Payment	17/09/2021	Upkeep of Playing Field & Pavilion	£101.52
Online Payment	09/09/2021	Auditor	£240.00
Online Payment	10/09/2021	Salaries & Wages	£449.37
Online Payment	10/09/2021	Salaries & Wages	£42.73
Online Payment	09/09/2021	Playing Field & Pavilion	£3,783.60
Direct Debit	04/10/2021	Playing Field & Pavilion	£9.40
Online Payment	08/10/2021	Grass Cutting	£380.00
Online Payment	08/10/2021	Grass Cutting	£536.40
Online Payment	08/10/2021	Tax/NI Contributions	£86.60
Online Payment	12/10/2021	Salaries & Wages	£449.37
Online Payment	12/10/2021	Salaries & Wages	£42.53
Direct Debit	22/10/2021	Playing Field & Pavilion	£15.98
Online Payment	15/10/2021	Training	£33.00
Online Payment	15/10/2021	Playing Field & Pavilion	£3,783.60

Fleet Parish Council

- Budget update 21/22 Considerations ahead of Precept decision in January 2022 – A budget document was circulated for all to review. No questions or concerns were raised at this time. Clerk asked Council to review in preparation for setting the precept for 2022/23 in the January meeting.
- Internal Auditor appointment – Clerk shared details of the LALC Internal Auditor scheme. It was resolved to join this scheme going forward to replace the usual internal auditor, who had now retired.

5. To receive reports - from:

- Playing Field & Pavilion Committee - Cllr Coupland reported that all was in order and proposed we approve one more grass cut for the playing field as the grass is still growing. This was agreed by all.
 - a) Update on quotations for sanitary wear – Clerk confirmed that she had met with the playing field & Pavilion Committee to discuss the sanitary wear in the pavilion. It was agreed that quotes would be obtained for replacing the two cisterns and toilet seats. Following chasing only one quote has been obtained for £298.00. It was agreed by all to go ahead with this quote.
 - b) Update on quotations for replacement windows in pavilion. No quotes have been received. Cllr Coupland produced a drawing of the windows with requirements. Clerk will obtain two quotations for our next meeting in January 2022.
 - c) Risk Assessment for Pavilion – Following a review of the Risk Assessment produced by the Clerk, it was resolved to split the assessment into three parts, Pavilion, Play area & Field. This will be kept in the Pavilion and reviewed monthly, signed, and dated by the Playing Field Committee and kept for the Parish records.
 - d) Climbing frame & rubbish removed from pavilion – Cllr Barnes confirmed this is outstanding, but hoped to complete Friday (19th November)
- Grant Application for Redevelopment of the Playing Field Committee – In the absence of Cllr Gemmell, Cllr Stockford reported that our grant application to Lottery Funding is going through the pre-approval (before the full application is made). The decision by their panel is due w/c 22 Nov. If we are successful, we will need to make a full application which will need to include planning permissions/rights of way etc. The second phase can then take e. 6 months to process. If we do not pass their initial panel, then we will need to consider other funding provider.
 - a) Update on land registry and planning application for Playing Field - Clerk confirmed that the application has been made to Land Registry and Planning application is ready to be submitted once we have the decision from the Lottery Funding application.
- Planter Maintenance & War Memorial Committee – Cllr Penney reported that the War Memorial was tidy and gave thanks to LCC for removing the dead trees. She noted health & safety concerns over the steps at the Memorial and further concerns about the drainage within the gardens. It was agreed that we need to establish if the drainage problems were down to LCC so we can raise a case. Thanks were noted to a volunteer ex veteran who is assisting with the upkeep of the memorial gardens and further thanks to Willows nursery for the pictures drawn and placed at the memorial for Remembrance Sunday & Harold Payne for the two Soldier silhouettes that were donated and placed at each end of Old Main Road.

6. Correspondence Received:

- Email received regarding Beacon Lighting on 2nd June 2022 in celebration of the Queens Platinum Jubilee – Following a discussion it was agreed that we would look to place a Beacon on the playing field to be lit in honour of the Queens Platinum Jubilee. Clerk agreed to obtain costs to be reviewed at our meeting in January 2022.
- Email from LCC advising salt bags available – no further action needed as the cut off date had now passed.

7. Actions List - To discuss completion of outstanding items and agree timescales – Clerk to lead

- Request for consideration for Drop kerbs on corner of Eastgate Gdns & Eastgate and another on corner of Burgess Drive & Eastgate Clerk reported that following our chasers, she had been advised that the case had been closed. It had now been re-opened and regular chasers will be followed up.
- Public Space Protection Order – Application of PSPO to enforce dogs on leads whilst using the playing field – Clerk reported that we had received a reply from a member of the Community

Fleet Parish Council

Safety Management Team. These comments were shared, and it was resolved to invite them to come along for a discussion as many questions have been raised.

- Repeat request for not suitable for HGV signs to be erected – Cllr Coupland had nothing further to report at this time.

8. Speed Watch Initiative - To review any information gathered from the interactive speed sign & Police Speed Camera – In the absence of Cllr McNally, Cllr Coupland confirmed that he would be arranging for the interactive speed equipment to be passed to Cllr McNally.

- Update on Proposal for speed limits to be reduced, Eastgate, Hall Gate & Church Lane – Cllr Coupland had nothing further to report at this time.

9. Christmas – Following a discussion it was resolved to decorate a few trees with lights, within the Parish. Cllr Coupland agreed to request permission from Parishioners concerned.

10. Planning Matters - To note all Planning Applications and decisions received from SHDC since the last meeting. Cllr Donley advised he had nothing to report other than application H05-0670-20 was under review:

Applications received since last Meeting:

Date	Reference no - Type	Proposal	Location	Comments by:
14/09/21	H05-0694-21 FULL	Change of use of land for an extension to existing caravan site.	Land adj. Heron Cottage Camping and Caravanning Frostley Gate	05/10/21
22/09/21	H05-0982-21 FULL	Proposed agricultural produce store - re-submission of H05-0851-20	Mill House Farm Roman Bank	13/10/21
05/10/21	H05-1018-21 FULL	Reconstruction of timber & thatched lychgate to west boundary	ST MARY MAGDALENES CHURCH CHURCH END	26/10/21
05/10/21	H05-1019-21 LISTED BUILDING	Reconstruction of timber & thatched lychgate to west boundary	ST MARY MAGDALENES CHURCH CHURCH END	26/10/21
07/10/21	H05-1030-21 FULL	Demolish existing conservatory and erection of single storey extension	LAMBERT FARM COTTAGE LAMBERT BANK	28/10/21
12/10/21	H05-1038-21 FULL	Conversion, partially demolition and extension of barn into a new dwelling	POPLAR FARM MOOR GATE	02/11/21
19/10/21	H05-1070-21 FULL	Proposed development comprising two houses (including new vehicular access off Fleet Road)	Land North of Holbeach Manor Fleet Road	09/11/21
25/10/21 AMENDMENT RECEIVED	H05-0982-21 FULL	Proposed agricultural produce store - re-submission of H05-0851-20	Mill House Farm Roman Bank	04/11/21

Fleet Parish Council

Decided Planning Applications by SHDC:

Date	Reference	Development	Location	Decision
19/09/21	H05-0779-21 LISTED BUILDING	Replace two damaged air grilles and add two new air grilles and remedial work to front step	Manor House Hallgate Fleet Spalding	APPROVED
26/09/21	H05-0659-21 FULL	Erection of two houses and garages	Adj. The Chestnuts Off Hallgate Fleet Spalding	APPROVED
10/10/21	H05-0849-21 FULL	Works to coach house, including roof timbers, doors, windows & staircase	Manor House Hallgate Fleet Spalding	APPROVED
10/10/21	H05-0850-21 LISTED BUILDING	Works to coach house, including roof timbers, doors, windows & staircase	Manor House Hallgate Fleet Spalding	APPROVED
24/10/21	H05-0763-21 CONDITION COMPLAINCE	Details of construction management and ecology management scheme (Conditions 6 &10 of H05-0389-21)	North Of Fleet Road Holbeach Spalding	APPROVED
24/10/21	H05-0903-21 FULL	Proposed Bungalow - Outline Approval H05-0793-18	Land North of Fleet Road Holbeach Spalding	APPROVED
17/10/21	H05-0670-20 RESERVED MATTERS	Residential Development - 55 dwellings including demolition of existing house – outline approval H05-1183-16	50 Fleet Road Holbeach Spalding	APPROVED

11. Forward Planning & Events

- Update on plans for event in 2022 to honour the Queens 70th year reign – Cllr Penney confirmed that plans were slowly progressing, thanks for her efforts were noted. Some discussions regarding the proposed venue as the planned date clashes with local D-Day celebrations. It was agreed that Councillor Coupland would approach Harold Payne with a view to offering to “assist” with the events he is organising on the same weekend, therefore combining with him, as there is some concern that support for numerous events may be diluted. Agenda January
- Email requesting consideration for purchasing Fire Extinguishers for use at this event. Costs were shared with full council. Cllr Barnes proposed we purchase one water (£21.90) and one CO2 canister (£23.80) for the Pavilion along with any brackets required. This was agreed by all. Clerk will place an order.

12. Meeting dates for 2022 were noted and agreed by all:

January	17 th – next meeting
March	21 st
May	16 th
July	18 th
September	19 th
November	21 st

13. **To Note Date of Next Meeting** – Monday 17th January 2022. Next date for Meet & Greet Public Forum was agreed for February 14th February 2022.

14. It was resolved to go into **Closed Session** to review:

- Review quotes (if any) received for fence at War Memorial – One revised quote had been received. As only one, it was agreed by all to review again at our next meeting.