

Fleet Parish Council

9 May 2022

To all Members of Fleet Parish Council

You are hereby summoned to attend the Annual Meeting of Fleet Parish Council to be held at the Community Hall, Hargate Close, Fleet on **Monday 16th May 2022** which will commence at 7:10 pm the Agenda for the Meeting is set out below:

Prior to the commencement of the meeting there will be a public forum for a maximum of 10 minutes when members of the public may be invited to ask questions or make comments. Should they wish to make a comment during the meeting, this will be at the Chairman's discretion.

There will be 10 minutes which will be set aside for the meeting to receive reports from elected members of Lincolnshire Council and South Holland District Council.

Robyn Negus

Parish Clerk

AGENDA

1. **To Elect Chairperson/Vice Chairperson** – To Receive Declaration of Acceptance of Office
2. **Apologies for Absence** and reasons given.
3. To receive any **declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
4. To appoint members to serve on the following **Working Committees**:
 - Playing Field & Pavilion
 - Planning
 - Fund Raising Committee
 - War Memorial & Other Amenities Committee
 - Press Statements/Responses - Reminder to Full Council that any Statements/Responses on behalf of Fleet Parish Council to go via the Clerk.
5. **Signing of the Minutes** – Clerk's notes from the meeting on 21st March 2022 and correction to notes from 17th January 2022 to be accepted as minutes.
6. **Financial Matters**:
 - Reconciliation of Bank account for March & April 2022
 - Payment of Invoices:

Online Payment	06/04/2022	Membership & Subscription Fees	489.01
Online Payment	06/04/2022	Membership & Subscription Fees	180.00
Online Payment	06/04/2022	Membership & Subscription Fees	162.00
Online Payment	06/04/2022	Queens Jubilee Celebrations	50.00
Online Payment	06/04/2022	Playing Field grass cutting	192.56
Online Payment	06/04/2022	Clerk/RFO Salary	458.73
Online Payment	06/04/2022	Litter Picker Salary	42.73
Online Payment	06/04/2022	Queens Jubilee Celebrations	230.40
Online Receipt	07/04/2022	Precept	-31,035.00
Online Payment	21/04/2022	Upkeep of pavilion & playing	298.08
Direct Debit	21/04/2022	Electricity to pavilion	14.31
Online Payment	21/04/2022	Queens Jubilee Celebrations	252.00
Online Receipt	28/04/2022	Walking Football	-60.00
Online Payment	28/04/2022	Queens Jubilee Celebrations	32.10

Fleet Parish Council

Online Payment	28/04/2022	Planters & plants	91.78
Online Payment	28/04/2022	Amenity grass cutting	380.00
Online Payment	28/04/2022	Audit fees	228.00
Online Payment	28/04/2022	Moles	150.00

- To approve the Annual Return and Annual Governance Statement for the financial year 2021/22
 - A) Annual Internal Audit Report (Pg. 3 on AGAR)
 - B) Annual Governance Statement 2021/22 (pg. 4 on AGAR)
 - C) Accounting Statements 2021/22 (Pg. 5 on AGAR)
 - D) For information at this time External Auditor Report & Cert (Pg. 6 on AGAR)

7. To receive reports - from:

- Cllr P Coupland - Playing Field & Pavilion Committee
 - a) Update on sanitary wear works – Clerk to update
 - b) Update on replacement windows in pavilion - Clerk
 - c) Risk Assessment for Pavilion – Clerk to lead
 - d) Moles on playing field
 - e) Rusty gate on playing field
 - f) Increase to playing field grass cutting costs
- Cllr Gemmell - Grant Application Committee in respect of Redevelopment of the Playing Field
 - a) Clerk to provide update on land registry and planning application for Playing Field
 - b) Update on results for Co-Op community vote
- Cllr Penney – Planter Maintenance & War Memorial Committee
- Observations following asset inspections

8. Correspondence **Received**:

- Email from LALC re Cllr email addresses

9. **Actions List** - To discuss completion of outstanding items and agree timescales – Clerk to lead

- Request for consideration for Drop kerbs on corner of Eastgate Gdns & Eastgate and another on corner of Burgess Drive & Eastgate.
- Public Space Protection Order – Application of PSPO to enforce dogs on leads whilst using the playing field – Review response received
- Repeat request for not suitable for HGV signs to be erected – Update from Cllr Coupland

10. **Speed Watch Initiative** - To review any information gathered from the interactive speed sign & Police Speed Camera – Cllr McNally to Lead

- Update on Proposal for speed limits to be reduced and other safety management measures, Eastgate, Hall Gate & Church Lane – Cllr Coupland to lead

11. **Planning Matters** - To note all Planning Applications and decisions received from SHDC since the last meeting. Cllr Donley to lead:

Applications received since last Meeting:

- H05-0027-21 Appeal under Section 78 - Change of use of land for an extension to existing caravan site for seasonal touring use. Heron Orchard Caravan Park Frostley Gate Holbeach. Comments by 18/04/22
- H05-0303-22 Reserved Matters - Residential Development of 25 Dwellings (Phase 2) outline approval H05-0468-18 (with access via Phase 1 approved by virtue of planning permission H05-1183-16). 50 Fleet Road Fleet. Comments by 14/04/22
- H05-0318-22 Full - Erection of 8 dwellings including upgraded site entrance and roadway, car parking, bin storage and fencing & landscaping. 37 Fleet Road Fleet. Comments by 23/04/22
- H05-0359-22 Full - Extension & Alterations. 48 Fleet Road Holbeach. Comments by 29/04/22

Fleet Parish Council

- H05-0363-22 Listed Building - Paint front door Georgian gloss black MANOR HOUSE HALLGAT. Comments by 29/04/22
- H05-0361-22 FULL - Erection of 9 two-storey dwellings and associated infrastructure - Land at Fleet Road Fleet Hargate. Comments by 30/04/22
- H05-0346-22 Full - Change of use of agricultural land to amenity/recreational land for training of dogs and occasional overnight/weekend stays by family and friends. Willcox Way North of Turkey Farm. Comments by 30/04/22
- H05-0410-22 Outline - Erection of House & Garage. The Gables Nursery New Fen Drove. Comments by 13/05/22

Decided Planning Applications by SHDC:

- H05-0069-22 - TPO Tree Works - Works to Fleet and Holbeach Tree Preservation Order No 1 1987. Holbeach Manor Fleet Road Fleet Spalding - APPROVED
- H05-0746-21 & H05-0745-21 - Compliance Condition - Details of bricks, mortar mix, one metre freestanding brickwork panel, roof tiles and window frames (Conditions 3, 4, 5, 6 & 7 of H05-0232-19). 123 Fleet Road Fleet. APPROVED
- H05-0048-22 - Prior Approval App - Conversion of barn into dwelling. Adj. Gaia Bens Gate Fleet Spalding. Approved
- H05-0214-22 - Condition Compliance - Details of external materials, windows & doors, scheme to deal with contamination and ecological biodiversity measures (Conditions 4, 5, 8, 13 & 16 of H05-1038-21). Poplar Farm Moor Gate Holbeach Spalding. APPROVED

12. **Forward Planning & Events**

- Update on plans for event in 2022 to honour the Queens 70th year reign – Cllr Penney to lead
- Update on purchase of Oak tree to plant with RBL

13. **To Note Date of Next Meeting** – Monday 18th July 2022. Date for Meet & Greet Public Forum TBC

14. Resolve to go into **Closed Session** to review:

- Review quotes (if any) received for fence at War Memorial
- Review quotes (if any) received for works to front of War Memorial