

Fleet Parish Council

To all Members of Fleet Parish Council

You are hereby summoned to attend the Meeting of Fleet Parish Council to be held at the Community Hall, Hargate Close, Fleet on **Monday 20th March 2023**, which will commence after the Annual Parish meeting scheduled for 7:00pm. The Agenda for the Meeting is set out below:

Due to the Annual Parish Meeting preceding this meeting, there will be no open public forum. Should a member of the public wish to make a comment during the meeting, this will be at the Chairman's discretion.

There will be 10 minutes which will be set aside before the meeting to receive reports from elected members of Lincolnshire Council and South Holland District Council.

Robyn Negus

Parish Clerk

AGENDA

1. **Apologies for Absence** and reasons given.
2. To receive any **declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.
3. **Signing of the Minutes** – Clerk's notes from the meeting on 20th February 2023 to be accepted as minutes.
4. **Financial Matters:**
 - Reconciliation of Bank account for February 2023
 - Budget Forecast
 - Payment of Invoices:

Online Payment	27/01/2023	Office supplies/stationery	127.72
Online Payment	30/01/2023	Fleet Parish Summer Fete	25.20
Online Payment	09/02/2023	Grants	505.26
Online Payment	09/02/2023	Litter Picker wage	42.73
Online Payment	09/02/2023	Clerk/RFO Salary	458.73
Online Payment	09/02/2023	Clerk - overtime contingency	36.60
Online Payment	09/02/2023	Tax/NI contributions	166.00
Online Payment	09/02/2023	Moles	250.00
Direct Debit	21/02/2023	Electricity to pavilion	13.43
Online Payment	23/02/2023	Playing Field Redevelopment	7,681.60
Online Payment	23/02/2023	Upkeep of pavilion & playing field	1,788.43
Online Payment	23/02/2023	War Memorial	1,073.07
Online Payment	02/03/2023	Upkeep of pavilion & playing field	1,200.00
Online Payment	10/03/2023	Clerk/RFO Salary	458.73
Online Payment	10/03/2023	Litter Picker wage	42.73
Direct Debit	21/03/2023	Electricity to pavilion	11.83
 - Request to purchase thank you gift for volunteer who delivered defibrillator training
5. To review the following **policies**:
 - Standing Orders
 - Code of Conduct

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6. **To receive reports** - from:
- Cllr P Coupland - Playing Field & Pavilion Working Party
 - a) Observations following completion of Risk Assessment for Pavilion & Playing Field
 - b) Update - Moles on playing field
 - c) Update following works to improve football pitch on the playing field – proposal from walking football to move the pitch while the field repairs
 - Grant Application Working Party in respect of Redevelopment of the Playing Field
 - a) Update on prices to appoint independent Civil Engineer to draw plans for required works on playing field/hard standing
 - b) SHDC Prosperity Fund – Review proposed EOI form to submit for consideration
 - Planter Maintenance & War Memorial Working Party
 - Observations following asset inspections
7. Correspondence **Received**:
- Email from representative of Fleet Community Responders:
 - a) to ask for consideration of financial assistance for their planned event on Monday 8th May
 - b) to ask for permission to third party company for entertainment
 - Email from Parishioner asking if we will be decorating the parish for the Kings coronation.
 - Email from LALC re Annual Subscription 23/24
 - Email from LALC re Annual Training Scheme 23/24
 - Email from LALC re 23/24 assistance with Parish Website
8. **Actions List** - To discuss completion of outstanding items and agree timescales – Clerk to lead
- Update on work for Drop kerbs on corner of Eastgate Gdns & Eastgate and another on corner of Burgess Drive & Eastgate.
 - Public Space Protection Order – Application of PSPO to enforce dogs on leads whilst using the playing field – Review response received
 - Update on tree works at Church End
 - Update on removal of bollards and resurfacing work to island by school
9. **Speed Watch Initiative** - To review any information gathered from the interactive speed sign & Police Speed Camera – Cllr McNally to Lead
- Update on feedback following Proposal for speed limits to be reduced and other safety management measures, Hallgate, Church End & Church Gate – Cllr Coupland
10. **Planning Matters** - To note all Planning Applications and decisions received from SHDC since the last meeting. Cllr Donley to lead:

Applications received since last Meeting:

Date	Reference no - Type	Proposal	Location	Comments by:
13/02/23 Additional Info Rcvd	H05-1085-22 Full	Erection of a wind fence to produce renewable energy to support the holiday lodges on the site adjacent	Land at Lowgate Fleet	23/02/23
02/03/23	H05-0198-23 Full	Internal and external alterations to include replacement of flat roof with pitched roof addition of front door and storm porch and new external render colour	HIGHWAY HOUSE OLD MAIN ROAD	23/03/23
07/03/23	H05-0193-23 Full	Proposed conversion of residential care home to 9 self-contained apartments.	FIELD HOUSE RESIDENTIAL HOME OLD MAIN ROAD	28/03/23

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Decided Planning Applications by SHDC:

Date	Reference	Development	Location	Decision
19/02/23	H05-0054-23 Conditional Compliance	Details of soakaway system. (Condition 9 of H05-0036-22)	The Lawns Caravan And Campsite Lowgate Road Fleet Hargate Spalding	Approved
26/02/23	H05-0303-22 Reserved Matters	Residential Development of 25 Dwellings (Phase 2) - outline approval H05-0468-18 - with access via Phase 1.	50 Fleet Road Fleet Spalding	Approved
26/02/23	H05-0432-22 Full	Proposed caretaker accommodation, visitor centre & memorial	Adj. Anglia Motel Washway Road Fleet Hargate	Approved

11. Forward Planning & Events

- Reminder for Cllrs to complete expressed interest working party
- Update on plans for annual 'Fete' on the Fleet Playing field on Sunday 11 June 2023
- Update on purchase/planting Oak tree near church – Cllr Coupland

12. **To Note Date of Next Meeting** – Proposal to postpone April 2023 meeting due to elections & Easter and August meeting for summer recess. Next meeting Monday 15th May 2023

Resolve to go into **Closed Session** to review:

13. Clerk annual salary review